Guidelines and Template for Full Paper Articles (For initial submission), Fifth International Conference on Science and Technology of FT, SEUSL

Running Title (maximum 60 characters): Guidelines in Template

Abstract

*This document gives formatting instructions for authors to prepare papers for publication in the Proceedings of 5th International Conference on Science and Technology of FT, SEUSL. You can use this document either as a set of instructions or as a template into which you can type your own text directly. The template has adopted the main good practices used in scientific publications. The abstract should not exceed **250 words.***

Keywords: 3-6 keywords

I. INTRODUCTION

This document is a template, and it adopts standard practices used by researchers in both hard and soft sciences.

II. PAPER LAYOUT

Perhaps the easiest way to comply with the conference paper formatting requirements is to use this document as a template and simply type your text into it. When using this as a template, you do not need to worry about page layout, fonts, etc. The main body of the paper should be organized into sections, as Introduction, Background/Literature review, Problem specification, Methodology and Experimental design, Results, Discussion and Conclusion, Acknowledgement and References.

A. Page Format

As already formatted in this document, your paper should use a page size corresponding to A4, which is 210 x 297mm (8.27" x 11.69"). The margins should be set as follows:

 i. Top = 20 mm (0.75")
 ii. Bottom = 20 mm (0.75")
 iii. Left = Right = 25.4 mm (1")

Your paper should also be in a one-column format for initial submission **(Two-column format in Camera Ready copy Submission ONLY).**

III. PARAGRAPH STYLE

Line spacing should be **1.5pt spaced in initial submission** **(single 1.0pt spaced in Camera Ready copy ONLY)**, and no space before and after in the paragraph formatting, as set in this document. Keep one blank line space between 2 paragraphs as formatted in this document. No paragraph should be indented. All paragraphs should be justified, i.e., both left and right-justified. And there should be **4pt space after each heading.**

The entire document should be in Times New Roman. Other font types may be used if needed for special purposes. The recommended font format is shown in Table 1.

Table 01: Font format for this publication

Filed	Font size	Bold	Italic	Alignment
Title of the paper	14	YES	NO	centered
Name of author	11	NO	NO	centered
Affiliation	10	NO	YES	centered
Email	09	NO	NO	centered
Running title	10	YES	YES	left
1st level heading	11	NO	NO	left
2nd level heading	11	NO	YES	left
3rd level headings	11	NO	YES	left
Abstract heading	11	YES	YES	left
Abstract body	11	NO	YES	justified
Keywords	10	YES	YES	left
Main text	11	NO	NO	justified
Caption	10	NO	NO	centered
Reference	10	NO	NO	justified
Abbreviation	10	NO	NO	justified

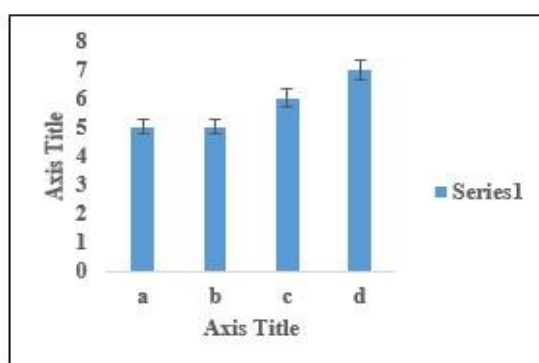B. *Title and Author Details*

Figure 01: A line graph using colours

The title should be in **Title case**, 14pt Regular font, centered and bold.

Author name/s should be in 11pt size, centered, **not** italicized. Degrees and other qualifications should **NOT** be shown with the author/s name/s. Author affiliation/s should be in 10pt centered and italic. Email address is compulsory for all the authors, which should follow the affiliation lines, in 9pt size, nonitalic.

Section Headings No more than three (3) levels of section headings should be used. All headings should be in 11pt font. Level-1 headings should be used for categorizing different sections of the main body. Each section can be additionally categorized using Level-2 and Level-3 headings.

1) Level-1 Heading:

They should be in UPPERCASE, left-aligned. The level-1 heading carries a number in Roman uppercase except for headings "REFERENCES".

For example, see headings "I. INTRODUCTION" and "REFERENCES" of this document.

2) Level-2 Heading:

This heading should be in Italic, left-justified and numbered using an uppercase alphabetic letter followed by a period.

For example, see heading "*C. Section Headings*" above.

3) Level-3 Heading:

This heading should be left-justified in Italic and numbered with an Arabic numeral followed by a right parenthesis. The level-3 heading should end with a colon. The body of the level-3 section immediately follows the level-3 heading in the same paragraph.

For example, this paragraph begins with a "*3) Level-3 Heading:*".

C. Figures and Tables

Figures and Tables should be centered in the column of the page. **(Large Figures and Tables may span across both columns in camera-ready copy submission)**. Any Table or Figure that takes up more than 1 column width should be positioned **either at the top or at the bottom of the page**.

Graphics may be in full colour. All colours will be retained on the PDF. When you include images, make sure that the resolution is adequate to reveal the important detail in the Figure. Please check all Figures in your paper both on screen and on a black-and-white hardcopy.

D. Figure and Table Captions

Always start the word Table or Figure with an uppercase letter, as shown on this page. Figures and Tables should be separately numbered using Arabic numerals. Captions should be in the 10pt Regular font. Captions of a single line (e.g., Figure 1) should be centered, whereas multi-line captions should be justified. Captions with Figure numbers should be placed after (below) their associated Figures, as shown in Figure 1. Captions with Table numbers should be placed before (above), as shown in Table 1.

E. Page Numbers, Headers and Footers

Page numbers, headers and footers should **NOT** be used.

F. Links and Bookmarks

If you need to refer to an Internet, email address or URL in your paper, you should type out the address or URL fully in Regular font within <…> marks.

G. Units and Symbols

SI system should be followed. Leave a one letter space between the numerical figure/value and the symbol of the unit, as shown in the above statement.

REFERENCES

The list of References should **NOT** be numbered. Arrange the list of references in alphabetical order of the family name/surname of the first author. All reference items should be in the 10pt font. Please use "**10th edition Harvard style.**"

ABBREVIATIONS

When any abbreviation occurs for the first time in a paper, it should be given in full words, followed by the abbreviation within parenthesis. Specific symbols also should be treated in the same manner. All Abbreviations and specific symbols items should be in the 10pt font